



GOVERNMENT DEGREE COLLEGE
Accredited with NAAC 'B' Grade
 (Affiliated to Adikavi Nannaya University, Rajahmundry)
 MANDAPETA -533308 Dr. B.R Ambedkar Konaseema (dist), Andhra Pradesh



SOFT SKILL DEVELOPMENT PROGRAMME ON LEADERSHIP

TITLE	Leaderships.
Date of Event	02.08.2019
Time	10:00am to 11a.m.
Department	POLITICAL SCIENCE
Venue	I.B.A Class room
No. of Participants	17
Target Audience	STUDENTS
Resource Person	S.RAMBABU.

REPORT OF THE PROGRAMME

ONE-DAY SKILL ENRICHMENT PROGRAMME ON "LEADERSHIP"

The department of Political Science organised "ONE-DAY SKILL ENRICHMENT PROGRAMME ON LEADERSHIP PROGRAMME on 08/08/2019 from 10.00 to 11a.m. in the B.A class room. The workshop was inaugurated by the principal Dr CH.Ram Krishna., which was presided over by the Head of the department M.K.Chaithanya. P.Verababu Faculty of the economics Department welcomed the gathering felicitated the programme. The training session was handled by S.RAMBABU, Lec.In.Political science. P.Verababu, Faculty of the economics Department delivered a Vote of Thanks for the session.

. Leadership: The Art of Inspiring and Guiding

Leadership is the ability to influence and inspire others to achieve a common goal. It's more than just being in charge; it's about creating a vision, motivating a team, and fostering a positive work environment.

Key Characteristics of Effective Leaders:

Vision: They have a clear and compelling vision for the future.

Communication: They communicate effectively and openly with their team.

Empathy: They understand and relate to the needs and perspectives of others.

Trustworthiness: They are reliable and trustworthy, building strong relationships.

Decisiveness: They make timely and informed decisions.

Adaptability: They are able to adapt to changing circumstances.

Motivation: They inspire and motivate their team to achieve their best.

Different Leadership Styles:

* Autocratic: The leader makes all decisions and has complete control.

- * Democratic: The leader involves the team in decision-making.
- * Laissez-faire: The leader provides minimal guidance and allows the team to make their own decisions.
- * Transactional: The leader focuses on rewards and punishments to motivate the team.
- * Transformational: The leader inspires and empowers the team to achieve extraordinary results.

S. Ram Babu.
Signature of the Lecturer


Signature of the principal
Principal
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DEPARATMENT OF CHEMISTRY

(SKILL DEVELOPMENT PROGRAM)

Problem-Solving and Analytical Thinking in Hardness of Water: A Comprehensive Guide

2019-20

Date of Event	:	02-08-2019
Time	:	2:00 pm
Department	:	Chemistry
Venue	:	Department of Chemistry
No. of Participants	:	12
Target Audience	:	II B.Sc
Resource Person	:	

On August 2, 2020, our college hosted a programme titled "Problem Solving and Comprehensive Guide on Hardness of Water," aimed at educating students on the causes, effects, and solutions to water hardness. This event was attended by students, faculty, and environmental experts.

Objectives

1. Educational Awareness: To educate students on the chemistry behind water hardness and its impacts.
2. Skill Development: To equip students with practical skills for measuring and mitigating water hardness.
3. Problem-Solving: To enhance students' problem-solving abilities in environmental science contexts.

Programme Structure

The programme was divided into **three** key sessions:

- 1. Introduction to Water Hardness**
- 2. Techniques and Strategies for Measurement and Mitigation**
- 3. Interactive Workshops and Demonstrations**

Session 1: Introduction to Water Hardness

V.Sanjeev Kumar introduced the basics of water hardness, highlighting the role of calcium and magnesium ions. T.Narasimha Murthy delved deeper into the causes, types (temporary and permanent hardness), and the problems caused by hard water.

Session 2: Techniques and Strategies for Measurement and Mitigation

V.Sanjeev Kumar and Mr. T.Narasimha Murthy discussed methods for measuring water hardness, such as titration, test kits, and digital meters. They also covered various softening techniques like ion exchange, reverse osmosis, lime softening, and chelation, with real-life applications and case studies.

Session 3: Interactive Workshops and Demonstrations

Students participated in hands-on workshops to measure water hardness using titration and test kits. They also observed live demonstrations of water softening methods, gaining practical insights into their implementation.

Outcomes

- 1. Enhanced Knowledge:** Students gained a thorough understanding of water hardness.
- 2. Practical Skills:** Participants developed hands-on skills in measuring and mitigating water hardness.
- 3. Problem-Solving Abilities:** The interactive approach improved students' ability to tackle real-world environmental issues.

Conclusion

The programme successfully met its objectives, providing students with valuable knowledge and skills. The event concluded with a vote of thanks from the Principal, Dr.Ch.Ramakrishna, who commended the organizers and encouraged ongoing exploration of environmental solutions. This initiative has laid a strong foundation for future educational programmes on water quality and environmental sustainability.



SOFT SKILL DEVELOPMENT PROGRAMME ON PUBLIC SPEAKING

TITLE	PUBLIC SPEAKING
Date of Event	06 AUGUST 2019
Time	10:00 am to 01:00 pm
Department	HISTORY
Venue	SEMINAR HALL
No. of Participants	17
Target Audience	STUDENTS
Resource Person	N.Srinivash Lecturer in English Government Degree College, Alamuru

REPORT OF THE PROGRAMME

SOFT SKILLS PROGRAM ON PUBLIC SPEAKING

The department of History organised" Soft skills development programme on public speaking 6TH AUGUST 2019 from 10.00 to 1.00 pm in the college. The workshop was inaugurated by the principal Ch.Rama krishna, Resource person Mr N.Srinivash Lecturer in English government Degree College, Alamuru.which was presided over by the Head of the department M.krishna chaitanya Lecturer in History.the History Department welcomed the gathering felicitated the programme by M.krishna chaitanya Lecturer in History. The training session was handled by P.veerababu, Lecturer in Economics.S.RAMBABU Faculty of the political science Department delivered a Vote of Thanks for the session.

Public speaking is the act of performing a speech to a live audience. It is a skill which is learnt through constant practice. It is commonly understood as formal, face to face speaking of a single person to a group of listeners.

Three steps for the preparation of a formal speech

- **Planning:** facilitates the speaker to prepare and deliver the speech effectively. It depends on the occasion, audience and purpose
- **Writing:** collects the required material, creates an outline, prepares the first draft and edits the same
- **Delivery:** Speaker presents the same and fluency plays a vital role in the delivery of an effective speech

Methods of Delivery

1. **Memorizing:** some speakers memorize the entire text of the speech and deliver it. Memory plays a crucial role in this method.

2. Reading out from the Manuscript: Here the speaker reads out the written manuscript of the speech. It can become monotonous and boring.

3. Extempore: Most effective method. Speaker carries few notes and explains each point. This method sounds convincing and natural.

4. Power Point method: Speaker methods slides, and explains them orally. Best known ways of delivering a speech. It provides flexibility to the speaker.

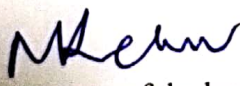
5. Impromptu: Impromptu means 'without advance preparation'. The speaker needs to speak without any preparation. It is delivered at the spur of the moment.

Strategies for Effective Delivery

- Catchy beginning
- Correct pronunciation
- Proper voice modulation
- Use of positive body language
- Use of illustrations
- Use of wit and humor
- Emphatic ending

To make the speech effective, the speaker should:

- Research the topic thoroughly
- Keep audience centered approach
- Use simple words and language
- Articulate clearly
- Grab the attention of the audience with a powerful opening
- Assess the needs and priorities of a potential audience
- Control performance anxiety
- Create attractive PowerPoint slides with the right amount of detail
- Draft an evaluation form that attendees are likely to complete
- Handing out copies of slides in advance to minimize note-taking demands on the audience
- Maintain eye contact with the audience and provide an energetic, animated physical presence
- Memorize enough content so that the speech does not come off as a reading of notes
- Modulate vocal tone to emphasize important points and avoid monotonous presentation
- Organize a logical flow to a speech
- Prepare examples that are relevant to the experience of the expected audience
- Provide compelling evidence to support themes
- Rehearse the presentation and revising rough spots
- Restate critical points at the end of a speech to cement key concepts


signature of the lecturer


signature of the principal
Principal
Govt. Degree College
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SOFT SKILL DEVELOPMENT PROGRAMME ON TIME INNOVATION

TITLE	INNOVATION
Date of Event	09 AUGUST 2019
Time	10:00 am to 01:00 pm
Department	ECONOMICS
Venue	SEMINAR HALL
No. of Participants	17
Target Audience	STUDENTS
Resource Person	K.JEEVAN BABU Lecturer in Economics Government Degree College, Alamuru

REPORT OF THE PROGRAMME

SOFT SKILLS PROGRAM ON INNOVATION

The department of History organised" Soft skills development programme on Innovation 9TH AUGUST 2019 from 10.00 to 1.00 pm in the college. The program was inaugurated by the principal Ch.Rama krishna, Resource person Mr K.jevan babu lecturer in economics,government Degree College, Alamuru.which was presided over by the Head of the department M.krishna chaitanya Lecturer in History,the History Department welcomed the gathering felicitated the programme by P.veerababu Lecturer in Economics.The training session was handled by P.veerababu, Lecturer in Economics.S.RAMBABU Faculty of the political science Department delivered a Vote of Thanks for the session.

Innovation refers to the process of creating new or improved products, services, processes, or business models that meet new or existing market needs. It involves introducing novelty or change to existing solutions, products, or services, often resulting in increased efficiency, productivity, or customer satisfaction.

Types of Innovation :

1. Product Innovation : Creating new or improved products or services.
2. Process Innovation : Improving production, delivery, or operational processes.
3. Business Model Innovation: Changing the way a business operates, such as revenue streams or value propositions.

4. Service Innovation : Introducing new or improved services.
5. Organizational Innovation : Implementing new management structures, practices, or culture.
6. Technological Innovation : Applying new technologies or scientific discoveries.

Innovation can be driven by various factors, including:

1. Customer needs and feedback
2. Technological advancements
3. Competition and market pressure
4. Entrepreneurship and intrapreneurship
5. Research and development (R&D)

Innovation benefits include:

1. Increased competitiveness
2. Improved efficiency and productivity
3. Enhanced customer satisfaction
4. New revenue streams
5. Economic growth and job creation



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Skill Development Programme on Tally with GST

Date of Event	12-DEC-2019
Time	4:00pm to 5:00pm
Department	COMMERC
Venue	Class Room
No. of Participants	35
Target Audience	B.Com students

Report of the Programme:

On 12-12-2019, a session on Tally with GST was held at seminar hall for B.Com students. The session was aimed at providing a comprehensive understanding of Tally ERP 9 with GST to the participants, including its features, benefits, challenges and impact on the economy. The session was attended by 35 participants.

The session was led by J. Veeraju, a renowned tax expert in the field. The session began at 4:00pm, and the speaker was introduced and welcomed by the event Co-ordinator Sri Dr. CH Ramakrishna, department of commerce. The session began with an introduction to Tally ERP 9 and GST and its basic concepts. The speaker explained that Tally and GST is a value-added tax levied on the supply of goods and services across the country. It has replaced several indirect taxes like excise duty, service tax, and value-added tax. Tally ERP 9 and GST is levied at every stage of the supply chain, but the burden of the tax is ultimately borne by the end consumer.

The speaker then explained the features of Tally ERP 9 and GST, which include a dual structure with both central and state components, a uniform tax rate for goods and services across the country, and a comprehensive input tax credit system. The session also covered the benefits of Tally ERP 9 and GST, including the elimination of cascading tax effects, increased transparency, and reduced compliance burden.

Objectives:

- ❖ - To understand the basics of Tally ERP 9 software
- ❖ - To learn how to configure and implement GST in Tally
- ❖ - To practice creating invoices, recording transactions, and generating GST reports

Agenda:

1. Introduction to Tally ERP 9
2. Setting up GST in Tally
3. Creating GST - Compliant invoices
4. Recording transactions and generating GST reports
5. Hands-on practice session

The outcome of the program:

Overall, the session on Tally ERP 9 with GST was highly informative and provided participants with a comprehensive understanding of Tally ERP 9 with GST and its impact on the economy. The session also highlighted the benefits and challenges of Tally ERP 9 with GST and provided participants with insights on how to navigate the new tax regime. The session was a great success, and the participants left with a deeper understanding of Tally ERP 9 with GST and its implications

Conclusion:

The program "Tally with GST" successfully achieved its objectives, equipping participants with practical knowledge and skills to implement Tally ERP 9 software for GST compliance. The program received positive feedback from participants, and recommendations have been made for future improvements.


Lecturer in Charge




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DEPARTMENT OF BOTANY

SOFT SKILLS PROGRAM REPORT

"CULTIVATING ESSENTIAL SKILLS FOR FUTURE BOTANISTS"

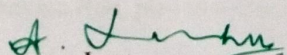
TITLE	"Cultivating Essential Skills for Future Botanists"
Date of Event	5th April 2020
Time	10 AM
Department	Botany
Venue	Botany Laboratory
No. of Participants	30
Target Audience	All B.Sc: BZC Students
Resource Person	Dr. A. Srinivasa Rao, Vice Principal and Lecturer in Botany

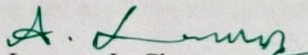
Learning Objectives

1. Communication Skills: Enhance verbal and non-verbal communication.
2. Teamwork: Foster collaboration and teamwork among students.
3. Problem-Solving: Develop critical thinking and problem-solving abilities.
4. Time Management: Improve time management and organizational skills.
5. Leadership: Cultivate leadership qualities and decision-making skills.

Learning Outcomes

1. Improved Communication: Students demonstrated better communication skills in presentations and group discussions.
2. Effective Collaboration: Increased ability to work effectively in teams.
3. Enhanced Problem-Solving: Students showed improved critical thinking and problem-solving capabilities.
4. Better Time Management: Notable improvement in managing time and meeting deadlines.
5. Leadership Development: Students exhibited enhanced leadership and decision-making skills.


Lecturer


Lecturer In-Charge


Principal

Principal
Govt. Degree College
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Program Summary

Program Summary

The Soft Skills Program for B.Sc. B.Z.C students at Government Degree College, Mandapeta, held on 5th April 2020, was a comprehensive initiative aimed at equipping students with essential soft skills. The program was meticulously organized by the Department of Botany under the supervision of Dr. A. Srinivasa Rao, Vice Principal and Lecturer in Botany.

Objective and Scope: The primary objective of the program was to enhance the soft skills of biology students, preparing them for both academic and professional challenges. The scope of the program included a series of workshops, group activities, and role-playing exercises designed to address various aspects of soft skills such as communication, teamwork, problem-solving, time management, and leadership.

Key Activities:

1. Workshops:
 - Communication Skills: Sessions focused on improving both verbal and non-verbal communication. Students participated in activities like public speaking, presentations, and active listening exercises.
 - Teamwork: Workshops emphasized the importance of collaboration. Students engaged in team-building exercises that required them to work together to solve problems and complete tasks.
 - Leadership: Leadership workshops aimed to develop decision-making and leadership qualities. Students were given scenarios where they had to take charge and lead their peers.
2. Group Activities:
 - Collaborative Tasks: Students were divided into groups and given tasks that required collective effort. These activities helped in fostering a sense of teamwork and collaboration.
 - Problem-Solving Exercises: Groups were presented with real-world problems related to botany and asked to come up with solutions. This not only enhanced their problem-solving skills but also encouraged critical thinking.
3. Role-Playing Exercises:
 - Practical Scenarios: Role-playing exercises provided students with practical scenarios where they had to apply their soft skills. For example, students might role-play a situation where they had to resolve a conflict or lead a team project.

Highlights:

- Interactive Sessions: Engaged students through hands-on activities and discussions.
- Practical Approach: Emphasized real-world applications of soft skills.
- Positive Feedback: Students reported significant improvements in their communication, teamwork, and leadership abilities.

Feedback:

The program received positive feedback from students, who appreciated the practical approach and interactive nature of the sessions. Many students reported a significant improvement in their soft skills, which they found beneficial for their academic and future career prospects.

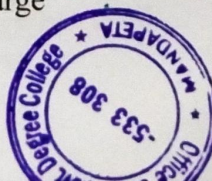
Conclusion:

The Soft Skills Program was a successful initiative that met its objectives and provided valuable learning experiences for the students. The Department of Botany, under the supervision of Dr. A. Srinivasa Rao, played a crucial role in organizing and executing the program effectively.

A. Srinivasa Rao
Lecturer

A. Srinivasa Rao
Lecturer In-Charge

A. Srinivasa Rao
Principal
Principal
Govt. Degree College
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DEPARTMENT OF ZOOLOGY SOFT SKILLS PROGRAM REPORT

"Leadership and Mentorship in Zoological Careers"

TITLE	LEADERSHIP AND MENTORSHIP IN ZOOLOGICAL CAREERS
Date of Event	8TH NOVEMBER 2019
Time	11 AM
Department	Zoology
Venue	ZOOLOGY Laboratory
No. of Participants	15
Target Audience	All B.Sc.: BZC Students
Resource Person	MD JASMIN LECTURER IN ZOOLOGY

Learning Objectives

1. Identify and differentiate between various leadership styles and their applications in zoological settings.
2. Identify and analyze different stakeholder groups and develop tailored communication strategies for each. Problem-Solving: Develop critical thinking and problem-solving abilities.
3. Time Management: Improve time management and organizational skills.
4. Leadership: Cultivate leadership qualities and decision-making skills.

Learning Outcomes

1. Demonstrate Leadership Competencies: Apply key leadership skills and strategies to manage teams and projects effectively within zoological and conservation settings.

Implement Mentorship Techniques:

2. Enhance core leadership skills such as decision-making, emotional intelligence, and strategic planning.

3. Learn and apply best practices for mentoring, including providing constructive feedback, setting goals, and fostering professional growth.

4. Understand team dynamics and apply techniques for effective team management, including conflict resolution and fostering collaboration.

Program Summary

This program focuses on developing leadership and mentorship skills specifically tailored for professionals in zoological careers. It aims to enhance participants' abilities to lead teams, manage projects, and foster professional growth within the field of zoology.

Participants will gain practical leadership and mentorship skills that will help them effectively manage teams, lead projects, and support the professional growth of their colleagues. They will also build a network of peers and mentors within the zoological community.

As we conclude the "Leadership and Mentorship in Zoological Careers" program, we reflect on the transformative journey we've embarked on together. Over the course of our sessions, we've delved into the core principles of effective leadership and mentorship tailored to the unique environment of zoological work.

Key Takeaways:

1. **Enhanced Leadership Skills:** Participants have developed a deeper understanding of leadership principles, including decision-making, change management, and fostering innovation. These skills are crucial for leading teams and advancing in zoological careers.
2. **Effective Mentorship Techniques:** We have explored various methods for mentoring emerging professionals, emphasizing the importance of constructive feedback, relationship-building, and career guidance. These techniques will empower participants to support and shape the next generation of zoologists.
3. **Strengthened Team Dynamics:** By learning strategies for improving team collaboration and communication, participants are better equipped to manage diverse teams, resolve conflicts, and drive collective success within their organizations.
4. **Project Management Proficiency:** Through practical exercises, participants have gained insights into planning, executing, and evaluating zoological projects. This proficiency will aid in managing resources, budgets, and project outcomes effectively.

Moving Forward:

As you apply the skills and knowledge gained from this program, remember that leadership and mentorship are continuous journeys. Embrace the challenges and opportunities that come with guiding others and leading teams in the dynamic field of zoology. Your ability to inspire, mentor, and lead will not only advance your career but also contribute to the growth and success of your colleagues and the broader zoological community.

We encourage you to stay connected with your peers and continue to seek out opportunities for professional development. Your commitment to leadership and mentorship will shape the future of zoological careers and enhance the impact of conservation and wildlife management efforts globally. Thank you for your active participation and dedication throughout this program. We look forward to seeing the positive changes and contributions you will make in the field of zoology.

Conclusion:

As we conclude the "Leadership and Mentorship in Zoological Careers" program, we reflect on the transformative journey we've embarked on together. Over the course of our sessions, we've delved into the core principles of effective leadership and mentorship tailored to the unique environment of zoological work.

Lecturer

Lecturer In-Charge



CWP
Principal
Principal

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DEPARTMENT OF CHEMISTRY

(SKILL DEVELOPMENT PROGRAM)

Problem Solving and Analytical Thinking:

A Comprehensive Guide on Soil Analysis Program- 2023-24

Date of Event	:	03-01-2021
Time	:	2:00pm
Department	:	Chemistry
Venue	:	Department of Chemistry
No. of Participants	:	20
Target Audience	:	II B.Sc
Resource Person	:	

REPORT

On January 3, 2021, our college conducted a program titled "Problem Solving and Analytical Thinking: A Comprehensive Guide on Soil Analysis." This initiative aimed to enhance students' understanding of soil analysis and its applications in agriculture and environmental science. The event attracted students, faculty, and experts in soil science.

The objective of this program aims to,

1. **Educational Insight:** To provide in-depth knowledge of soil properties and their significance.
2. **Skill Enhancement:** To develop students' practical skills in soil sampling and analysis.
3. **Critical Thinking:** To foster analytical thinking and problem-solving abilities related to soil health and management.

The program was structured into three main sessions:

1. **Introduction to Soil Analysis**
2. **Techniques and Methods**
3. **Interactive Workshops and Practical Demonstrations**

Session 1: Introduction to Soil Analysis

V.Sanjeev Kumar began the session with an overview of soil science, explaining the importance of soil health for agriculture and the environment. T.Narasimha Murthy discussed key soil properties such as pH, nutrient content, and texture, emphasizing their impact on plant growth and soil management practices.

Session 2: Techniques and Methods

V.Sanjeev Kumar and T.Narasimha Murthy detailed various soil analysis techniques, including:

- **Soil Sampling:** Proper methods for collecting representative soil samples.
- **Laboratory Analysis:** Procedures for testing soil pH, nutrient levels, and organic matter content.
- **Field Testing Kits:** Demonstrations of portable soil testing kits for on-site analysis.

Real-life examples and case studies illustrated the practical applications of these techniques in agriculture and land management.

Session 3: Interactive Workshops and Practical Demonstrations

Students participated in workshops where they practiced soil sampling and conducted basic soil tests using field kits. Live demonstrations of laboratory analysis techniques provided hands-on experience, reinforcing theoretical knowledge with practical application.

Outcomes

- **Enhanced Knowledge:** Students gained comprehensive knowledge of soil properties and their significance.
- **Practical Skills:** Participants developed hands-on skills in soil sampling and analysis techniques.
- **Analytical Thinking:** The program improved students' problem-solving and analytical thinking abilities related to soil health and management.

The "Problem Solving and Analytical Thinking: A Comprehensive Guide on Soil Analysis" program successfully achieved its objectives, providing students with valuable knowledge and practical skills. The event concluded with a vote of thanks from the Principal, Dr.Ch.Ramakrishna, who praised the organizers and encouraged students to continue exploring solutions for sustainable soil management. This initiative has laid a strong foundation for future educational programs in environmental science and agriculture.



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SOFT SKILL DEVELOPMENT PROGRAMME ON "CREATIVITY"

TITLE	Creativity
Date of Event	04.02.2021
Time	10:00am to 11a.m.
Department	POLITICAL SCIENCE
Venue	III.B.A Class room
No. of Participants	16
Target Audience	STUDENTS
Resource Person	S.RAMBABU.

REPORT OF THE PROGRAMME

ONE-DAY SKILL ENRICHMENT PROGRAM ON "CREATIVITY"

The department of Political Science organised" ONE-DAY ENRICHMENT PROGRAM ON CREATIVITY on 04/02/2021 from 10.00 to 11a.m. in III B.A class room. The programme was inaugurated by the principal Dr CH.Ram Krishna., which was presided over by the Head of the department M.K.Chaithanya. P.Verababu Faculty of the economics Department welcomed the gathering felicitated the programme. The training session was handled by S.RAMBABU, Lec.In.Political science. P.Verababu, Faculty of the economics Department delivered a Vote of Thanks for the session.

Creativity: A Spark Igniting Imagination

Creativity is the ability to generate original ideas and solutions, often characterized by innovation, imagination, and the ability to think outside the box. It's a fundamental human trait that drives progress, fuels innovation, and enriches our lives.

Key Elements of Creativity:

Originality: The ability to produce something new and unique.

Imagination: The power to create mental images and concepts.

Flexibility: The capacity to adapt and think in different ways.

Curiosity: A desire to explore and learn.

Risk-taking: The willingness to try new things and experiment.

Creativity in Action:

Arts and Entertainment: Music, literature, film, and theater are all products of creativity.

Science and Technology: Inventors and scientists often rely on creative thinking to develop new ideas and solutions.

Business and Entrepreneurship: Successful businesses often thrive on innovation and creative problem-solving.

Everyday Life: Creativity can be found in simple acts like cooking a new recipe, designing a garden, or finding a unique solution to a problem.

Want to boost your creativity? Here are a few tips:

- * Challenge yourself: Step outside your comfort zone and try new things.
- * Feed your mind: Read, explore, and learn about different subjects.
- * Take breaks: Sometimes, the best ideas come when you're not actively thinking about a problem.
- * Collaborate with others: Working with different people can spark new perspectives.
- * Celebrate your successes: Acknowledge and reward your creative achievements.

S. Rangab.

Signature of the Lecturer

Signature of the principal
Principal
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SOFT SKILL DEVELOPMENT PROGRAMME ON CONFIDENCE

TITLE	CONFIDENCE
Date of Event	08-02-2021
Time	10:00 am to 01:00 pm
Department	HISTORY
Venue	SEMINAR HALL
No. of Participants	16
Target Audience	STUDENTS
Resource Person	N.Raj Teja Motivational speaker

REPORT OF THE PROGRAMME

SOFT SKILLS PROGRAM ON CONFIDENCE

The department of History organised" Soft skills development programme on confidence 8th February 2021 from 10.00 to 1.00 pm in the college. The program was inaugurated by the principal Ch.Rama krishna, Resource person Mr N.Raj teja motivational speaker.which was presided over by the Head of the department M.krishna chaitanya Lecturer in History.the History Department welcomed the gathering felicitated the programme by M.krishna chaitanya Lecturer in History. The training session was handled by P.veerababu, Lecturer in Economics.S.RAMBABU Faculty of the political science Department delivered a Vote of Thanks for the session.

It seems like you are asking about confidence in general, rather than a specific type of confidence. Confidence is a state of being certain or convinced about something, such as one's abilities, decisions, or outcomes. It involves having faith or trust in oneself, others, or situations.

There are different types of confidence, including:

1. Self-confidence: Belief in one's own abilities, judgment, and worth.
2. Social confidence: Comfort and effectiveness in social interactions.
3. Confidence interval: A statistical measure of uncertainty.
4. Confidence level: A measure of certainty or probability.

Building and maintaining confidence can be influenced by various factors, such as:

1. Past experiences and successes
2. Positive self-talk and affirmations
3. Learning from failures and setbacks
4. Supportive relationships and feedback
5. Preparation and practice
6. Mindset and attitude

Having confidence can lead to various benefits, including:

1. Improved performance and achievement
2. Increased resilience and adaptability
3. Enhanced well-being and happiness
4. More effective communication and relationships
5. Greater willingness to take risks and challenges


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SOFT SKILL DEVELOPMENT PROGRAMME ON ANALYTICAL THINKING

TITLE	ANALYTICAL THINKING
Date of Event	12-02-2021
Time	10:00 am to 01:00 pm
Department	ECONOMICS
Venue	SEMINAR HALL
No. of Participants	16
Target Audience	STUDENTS
Resource Person	N.Raj teja Motivational speaker

REPORT OF THE PROGRAMME

SOFT SKILLS PROGRAM ON ANALYTICAL THINKING

The department of Economics organised" Soft skills development programme on Analytical thinking 12th February 2021 from 10.00 to 1.00 pm in the college. The program was inaugurated by the principal Ch.Rama krishna, Resource person Mr N.Raj teja motivational speaker.which was presided over by the Head of the department M.krishna chaitanya Lecturer in History.the History Department welcomed the gathering felicitated the programme by M.krishna chaitanya Lecturer in History. The training session was handled by P.veerababu, Lecturer in Economics.S.Rambabu Faculty of the political science Department delivered a Vote of Thanks for the session.

Analytical thinking is a cognitive process that involves breaking down complex information or problems into smaller parts, examining each component, and then reconstructing the information or solving the problem in a logical and methodical way.

Key characteristics of analytical thinking:

1. Objectivity : Separating facts from opinions and biases.
2. Logical reasoningv: Using sound arguments and evidence-based conclusions.
3. Systematic approach : Breaking down complex information into manageable parts.
4. Attention to detail : Carefully examining each component.


5. Critical thinking : Questioning assumptions and challenging information.
6. Problem-solving : Identifying and addressing problems or inconsistencies.
7. Pattern recognition : Identifying relationships and connections.

Benefits of analytical thinking:

1. Improved decision-making
2. Enhanced problem-solving skills
3. Increased accuracy and attention to detail
4. Better understanding of complex information
5. More effective communication and argumentation
6. Critical evaluation of information and sources
7. Informed judgment and opinion formation

To develop analytical thinking skills:

1. Practice active reading and listening
2. Ask questions and challenge assumptions
3. Break down complex information into smaller parts
4. Evaluate evidence and arguments
5. Consider multiple perspectives and scenarios
6. Reflect on your thought process and biases
7. Engage in activities that promote critical thinking and problem-solving.


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Skill Development Program on Stock Market

Date of Event	18-02-2021
Time	4:00pm to 5:00pm
Department	COMMEREC
Venue	Class Room
No. of Participants	30
Target Audience	B.Com students

The Report of the Programme

On 18-02-2021, a session on Stock Market was held at seminar hall for B.Com students. The session was aimed at providing a comprehensive understanding of the stock market to the participants, including its features, benefits, challenges, and risks. The session was attended by 35 participants.

This skill development program on the stock market was conducted by Dr. CH. Rama krishna, Department of commerce. The session began at 4:00pm. The session was aimed at enhancing participants' understanding of stock market operations and trading strategies. This report summarizes the key aspects of the program, including its objectives, content, methodology, and outcomes, and the speaker was introduced and welcomed by the event Co-ordinator Sri J. Veeraju, Department of commerce. The session began with an introduction to Stock Market and its basic concepts.

Objectives:

- ❖ To provide a comprehensive understanding of stock market fundamentals.
- ❖ To equip participants with practical skills for analyzing and trading stocks.
- ❖ To foster critical thinking and decision-making abilities in stock market investments.

The speaker provided a clear and concise definition of the stock market, explaining its role in the economy. They discussed the various types of securities traded and the importance of understanding a company's financial health through fundamental analysis. They covered key financial metrics like P/E ratio, dividend yield, and return on investment (ROI). They also discussed technical analysis, explaining how to use charts and indicators to identify trends and potential trading opportunities. They discussed common chart patterns (head and shoulders, triangles, etc.) and technical indicators (moving averages, RSI, MACD). They discussed various investment strategies, including value investing, growth investing, and dividend investing. They highlighted the importance of diversification and risk management.

Outcomes:


- **Enhanced Knowledge:** Participants gained a solid understanding of stock market operations and analysis techniques.
- **Practical Skills:** Participants developed practical skills in stock trading, including the use of trading platforms and tools.
- **Improved Decision-Making:** Increased ability to make informed investment decisions based on market analysis.
- **Networking Opportunities:** Participants had the chance to connect with industry professionals and peers.

Conclusion:

The skill development program on the stock market successfully met its objectives by providing participants with both theoretical knowledge and practical skills. The interactive and hands-on approach facilitated a deeper understanding of stock market dynamics, enabling participants to apply their learning effectively in real-world scenarios.


Lecturer in Charge




PRINCIPAL
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DEPARTMENT OF BOTANY SOFT SKILLS PROGRAM REPORT

"NURTURING FUTURE BOTANISTS: ESSENTIAL SKILLS FOR SUCCESS"

TITLE	"Nurturing Future Botanists: Essential Skills For Success"
Date of Event	7th June 2021
Time	10 AM
Department	Botany
Venue	Botany Laboratory
No. of Participants	20
Target Audience	All B.Sc: BZC Students
Resource Person	Dr. A. Srinivasa Rao, Vice Principal and Lecturer in Botany

Learning Objectives

1. Communication Skills: Enhance verbal and non-verbal communication.
2. Teamwork: Foster collaboration and teamwork among students.
3. Problem-Solving: Develop critical thinking and problem-solving abilities.
4. Time Management: Improve time management and organizational skills.
5. Leadership: Cultivate leadership qualities and decision-making skills.

Learning Outcomes

1. Improved Communication: Students demonstrated better communication skills in presentations and group discussions.
2. Effective Collaboration: Increased ability to work effectively in teams.
3. Enhanced Problem-Solving: Students showed improved critical thinking and problem-solving capabilities.
4. Better Time Management: Notable improvement in managing time and meeting deadlines.
5. Leadership Development: Students exhibited enhanced leadership and decision-making skills.

A. Srinivasa Rao
Lecturer

A. Srinivasa Rao
Lecturer In-Charge

A. Srinivasa Rao
Principal

Principal
Govt. Degree College
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Program Summary

The Soft Skills Program for B.Sc. B.Z.C students at Government Degree College, Mandapeta, was held on 7th June 2021. Organized by the Department of Botany and supervised by Dr. A. Srinivasa Rao, the program aimed to enhance essential soft skills among biology students.

Key Activities:


- Workshops: Focused on improving communication, teamwork, and leadership skills.
- Group Activities: Included collaborative tasks to foster teamwork and problem-solving abilities.
- Role-Playing Exercises: Provided practical scenarios for students to practice and develop their skills.

Highlights:

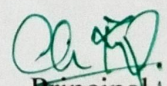
- Interactive Sessions: Engaged students through hands-on activities and discussions.
- Practical Approach: Emphasized real-world applications of soft skills.
- Positive Feedback: Students reported significant improvements in their communication, teamwork, and leadership abilities.

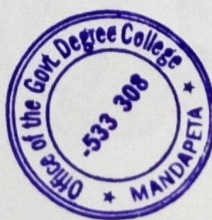
Feedback: The program received positive feedback from students, who appreciated the practical approach and interactive nature of the sessions. Many students reported a significant improvement in their soft skills, which they found beneficial for their academic and future career prospects.

Conclusion: The Soft Skills Program was a successful initiative that met its objectives and provided valuable learning experiences for the students. The Department of Botany, under the supervision of Dr. A. Srinivasa Rao, played a crucial role in organizing and executing the program effectively.


Lecturer


Lecturer In-Charge


Principal
Govt. Degree College
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SOFT SKILL PROGRAMME DEPARTMENT OF ZOOLOGY TRAINING PROGRAMME ON EFFECTIVE COMMUNICATION AND NETWORKING FOR ZOOLOGISTS

TITLE	Effective Communication and Networking for Zoologists
Date of Event	17-08-2021
Time	10 AM
Department	Zoology
Venue	Zoology Lab
No. of Participants	13
Target Audience	I & II BZC Students
Resource Person	Sri AREKANTI ANANDA RAO, Lecturer in Zoology

OUTCOMES OF THE PROGRAMME

Understand Communication Fundamentals:

- To grasp the key principles of effective communication, including verbal, non-verbal, and written forms.
- To identify common barriers to communication and strategies to overcome them.

Enhance Interpersonal Communication Skills:

- To develop active listening techniques and empathetic responses.
- To improve clarity and conciseness in both written and spoken communication.

Apply Networking Strategies:

- To learn effective networking techniques tailored to the zoological field.

- To understand how to build and maintain professional relationships with colleagues, mentors, and industry leaders.

• OUTCOMES OF THE PROGRAMME

Improved Communication Skills:

- Participants will be able to articulate their ideas clearly and effectively in both written and verbal formats, enhancing their ability to convey complex scientific concepts to diverse audiences.

Enhanced Interpersonal Interactions:

- Participants will demonstrate improved active listening skills and the ability to engage in meaningful, empathetic conversations, fostering better relationships with colleagues and stakeholders.

Successful Networking:

- Participants will be able to strategically network within the zoological field, establishing and nurturing professional connections that can support their career advancement and collaborative opportunities.

Effective Use of Digital Tools:

- Participants will proficiently utilize digital communication tools and platforms, applying best practices for professional online interactions and maintaining a positive digital presence.

Md. Tahir
Lecturer

D. L. H.
Lecturer In-Charge

Ch. S.
Principal



Principal
Govt. Degree College
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Skill Development Program on “How to enhance your skills through Sciences”

TITLE	How to enhance your skills through Sciences
Date of Event	26 – 11 – 2021
Time	3 PM
Department	Physics
Venue	Room no. 1
No. of Participants	36
Target Audience	Students of II B.Sc. MPC & MPCs
Resource Person	

Report

The “How to enhance your skills through Sciences” program, held on 26-11-2021 at Room no. 1, was an initiative aimed at bridging the gap between theoretical knowledge and practical application for science students. Designed to enhance critical competencies, the program sought to develop essential skills needed for both academic and career success in the scientific field.

The objectives of this program includes,

- Engage in activities to sharpen your problem-solving abilities with real-world scenarios.
- Learn effective research techniques and methods for conducting impactful scientific studies.
- Ability to present and communicate scientific concepts clearly and persuasively.
- Enhance the ability to work collaboratively with peers from diverse backgrounds.
- Strengthen critical thinking skills to evaluate and interpret scientific information effectively.
- Participate in hands-on activities that apply theoretical knowledge to practical challenges.
- Gain skills and insights that will support your career growth and success in the scientific community


The students from II B.Sc. MPC & MPCs are attended to the above program, fostering a diverse and dynamic learning environment.

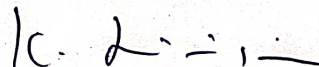
By the end of the program, notable outcomes includes


- Developed advanced skills in identifying, analysing, and solving complex scientific problems through practical exercises and case studies.
- Gained proficiency in designing, conducting, and evaluating scientific research, including data collection, analysis, and interpretation.
- Acquired effective strategies for presenting scientific ideas, research findings, and technical concepts clearly and persuasively, both in written reports and oral presentations.
- Fostered the ability to work collaboratively in diverse teams, utilizing collective expertise to achieve common goals and solve interdisciplinary challenges.
- Enhanced the capacity to critically evaluate scientific information, question assumptions, and make informed decisions based on evidence.
- Engaged in hands-on activities and real-world scenarios that translate theoretical knowledge into practical applications, preparing students for future scientific endeavours.
- Equipped with a toolkit of transferable skills and professional practices that will support career development and success in various scientific fields.

Feedback from participants was highly positive, with many appreciating the program's relevance and practical approach. Suggestions for improvement included extending the program duration and incorporating more specific industry case studies.

The "How to enhance your skills through Sciences" program achieved its goals, successfully equipping participants with essential skills for their academic and professional growth. The hands-on approach and collaborative environment provided a meaningful learning experience, contributing significantly to the students' preparedness for future challenges in the scientific community.


Program-Convener


Head of the Department


Principal


Principal
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Skill Development Program on “How to enhance your soft skills through research methodology”

TITLE	“How to enhance your soft skills through research methodology”
Date of the Event	06 – 01 – 2023
Time	4 PM
Department	Physics
Venue	Room no. 1
No. of Participants	29
Target Audience	Students of II B.Sc. MPC & MPCs
Resource Person	Dr. K. Srinivasa Rao

Report

The “How to enhance your soft skills through research methodology” program aims to equip participants with essential soft skills that complement their technical expertise in research. This report outlines the program objectives, outcomes, and the overall impact on participants' professional development.

The program is designed to achieve the following objectives:

- Develop Effective Communication Skills
- Enhance Critical Thinking and Analytical Skills
- Promote Collaboration and Teamwork
- Improve Time Management and Organizational Skills
- Expand Networking and Professional Development
- Cultivate Adaptability and Flexibility
- Ensure Ethical Conduct and Integrity in Research
- Enhance Presentation and Public Speaking Skills

The students from II B.Sc. MPC & MPCs are attended to the above program, fostering a diverse and dynamic learning environment.

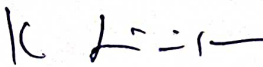
Upon completion, participants achieved the following outcomes:

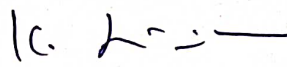
- Participants are able to write and present research findings clearly and effectively to both academic and non-academic audiences.


- Participants improved proficiency in using various communication tools and platforms for research dissemination.
- Participants exhibit critical thinking skills in evaluating research literature and identifying research gaps.
- Participants apply analytical skills to solve complex research problems and interpret data.
- Participants collaborate in research teams, demonstrating effective interpersonal and group dynamics skills.
- Plan and manage research activities to meet deadlines and achieve research milestones.
- Utilize project management tools to streamline their research workflow and enhance productivity.
- Build and maintain professional networks through active engagement in conferences, seminars, and professional organizations.
- Establish a strong professional online presence, facilitating ongoing collaboration and career opportunities.
- Create and deliver engaging and informative research presentations, utilizing visual aids effectively.

Feedback from participants was highly positive, with many appreciating the program's relevance and practical approach. Suggestions for improvement included extending the program duration and incorporating more specific industry case studies.

The "How to enhance your soft skills through research methodology" program has successfully equipped participants with the soft skills necessary for effective research and professional growth. By achieving the outlined objectives and outcomes, participants are now better prepared to excel in their research endeavors and professional careers, contributing positively to the academic and research communities.


Program-Convener


Head of the Department


Principal

Principal
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SOFT SKILL PROGRAMME

DEPARTMENT OF BOTANY TRAINING PROGRAMME ON ECOLOGICAL SURVEY

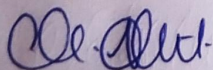
TITLE	Training Programme on Ecological Survey
Date of Event	20-12-2021
Time	10 AM
Department	Botany
Venue	College Campus and Local Fields
No. of Participants	13
Target Audience	III & II BZC Students
Resource Person	Sri CHAPALA ABHINAY, Lecturer in Botany

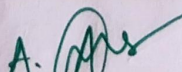
The Department of Botany conducts training programme on Ecological Survey for the under graduate students. The aim of the programme is to how to evaluate the cost and importance of plants. In this context we explained how to overcome the problems when evaluate the plant and also how to measure the plants. In India our forest Department very actively working on this plant survey and their conservation because plant wood industries are well developed particularly present situation. Our APPSC board also recruiting number of posts on plants survey. Now a days real estate industry is also widely used this plants survey for increasing the land value.

This programme creates a passion for Botanical Survey and helps the students to explore their creativity. It could also be taken as part of a certificate or other qualification. It might also help the students to explore other study or work opportunities.

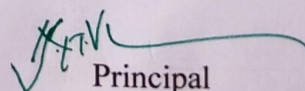
OUTCOMES OF THE PROGRAMME

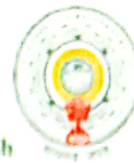
- Students will be able to evaluate the plants bonsai
- Students will be able to make a quotation of plant value
- Indulge a passion, extend their Botanical skills or start a business.


Lecturer


Lecturer In-Charge

IQAC Coordinator.
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Principal
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Soft Skill Development Programme on GST and its Practical Implications

Date of Event	21-01-2022
Time	03.00pm-.5.00pm
Department	Commerce
Venue	Seminar Hall
No. of Participants	32
Target Audience	B. Com students

The objective of the Programme:

On , as session on Goods and Services Tax (GST) was held at seminar hall for B.Com students. The session was aimed at providing a comprehensive understanding of GST to the participants, including its features, benefits, challenges and impact on the economy. The session was attended by 32 participants.

Report

The session was led by J. Veerraju a renowned tax expert in the field. The session began at 03.00pm, and the speaker was introduced and welcomed by the event Co-Ordinator Sri J. Veerraju, Department of commerce. The session began with an introduction to GST and its basic concepts. The speaker explained that GST is a value-added tax levied on the supply of goods and services across the country. It has replaced several indirect taxes like excise duty, service tax, and value-added tax. GST is levied at every stage of the supply chain, but the burden of the tax is ultimately borne by the end consumer.

The speaker then explained the features of GST, which include a dual structure with both central and state components, a uniform tax rate for goods and services across the country, and a comprehensive input tax credit system. The session also covered the benefits of GST, including the elimination of cascading tax effects, increased transparency, and reduced compliance burden.

The speaker also discussed the challenges faced by businesses in implementing GST, including the need for digitalization of processes, changes in accounting practices, and the



M. V. S.
Principal
Govt. Degree College
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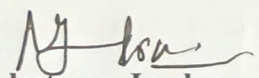
need to adapt to a new tax regime. The session also covered the impact of GST on the economy, including the reduction of nine increased competitiveness, and improved tax, economy, including the reduction of nine increased competitiveness, and improved tax, economy, including the reduction of prices, increased competitiveness, and improved tax compliance.

Q & A Session:

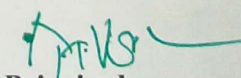
The session concluded with a Q&A session where participants asked questions on various aspects of GST. The speaker answered the questions and provided clarifications on the topics discussed in the session. It was a interactive session and students were asked to solve the problems on board.

The outcome of the program:

Overall, the session on GST was highly informative and provided participants with a comprehensive understanding of GST and its impact on the economy. The session also highlighted the benefits and challenges of GST and provided participants with insights on how to navigate the new tax regime. The session was a great success, and the participants left with a deeper understanding of GST and its implications.


lecturer -In-charge




Principal
Principal
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DEPARTMENT OF PHYSICS

Career Guidance Program on "How to enhance your soft skills through research methodology"

TITLE	"How to enhance your soft skills through research methodology"
Date of Event	04 – 03 - 2022
Time	4 PM
Department	Physics
Venue	Room no. 1
No. of Participants	14
Target Audience	Students of III B.Sc. MPC & MPCs
Resource Person	Dr. K. Srinivasa Rao

Report

The "Challenges to Get Employment Opportunities and Solutions" program aims to address the various obstacles job seekers face and provide practical solutions to enhance their employability. This report outlines the program's objectives, implementation strategies, and the expected outcomes to ensure its success.

The program is designed to achieve the following objectives:

- Identify Common Employment Challenges
- Develop Job Readiness Skills
- Enhance Educational and Skill Development
- Promote Awareness of Employment Resources
- Facilitate Access to Internships and Apprenticeships
- Encourage Personal Branding and Professional Online Presence
- Provide Mentorship and Career Counseling
- Address Psychological and Emotional Barriers
- Foster Networking Opportunities
- Monitor and Evaluate Program Effectiveness
- Adapt to Market Trends
- Promote Diversity and Inclusion

To achieve the objectives, the program will employ the following strategies:

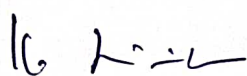
- Workshops and Training Sessions
- Skill Development Programs
- Resource Awareness Campaigns
- Mentorship Programs
- Counselling Services
- Networking Events
- Evaluation Mechanisms

The students from III B.Sc. MPC & MPCs are attended to the above program, fostering a diverse and dynamic learning environment.

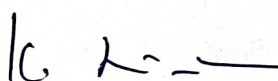
By the end of the program, we anticipate the following outcomes:

- Enhanced job readiness skills among participants.
- Higher employment rates for participants.
- Acquisition of new, market-relevant skills.
- Increased knowledge of job search resources.
- Stronger personal branding and online presence.
- Effective mentor-participant relationships.
- Lower anxiety and stress levels related to job searching.
- Program content updated to reflect job market trends.
- Reduced employment challenges for underrepresented groups.
- High levels of satisfaction and positive feedback.
- Demonstrated career growth and progression among participants.

The "Challenges to Get Employment Opportunities and Solutions" program aims to comprehensively address the barriers to employment and provide practical, effective solutions. Through targeted workshops, skill development programs, and personalized support, we aim to equip participants with the tools they need to succeed in the job market. The expected outcomes reflect our commitment to continuous improvement and the long-term success of our participants.



Program-Convener



Head of the Department



Principal
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DEPARATMENT OF CHEMISTRY

(SKILL DEVELOPMENT PROGRAM)

Problem-Solving and Analytical Thinking in Hardness of Water: A Comprehensive Guide

2021-22

Date of Event	:	02-07-2022
Time	:	2:00 pm
Department	:	Chemistry
Venue	:	Department of Chemistry
No. of Participants	:	17
Target Audience	:	II B.Sc
Resource Person	:	

On September 2, 2022, our college hosted a programme titled "Problem Solving and Comprehensive Guide on Hardness of Water," aimed at educating students on the causes, effects, and solutions to water hardness. This event was attended by students, faculty, and environmental experts.

Objectives

1. Educational Awareness: To educate students on the chemistry behind water hardness and its impacts.
2. Skill Development: To equip students with practical skills for measuring and mitigating water hardness.
3. Problem-Solving: To enhance students' problem-solving abilities in environmental science contexts.

Programme Structure

The programme was divided into **three** key sessions:

- 1. Introduction to Water Hardness**
- 2. Techniques and Strategies for Measurement and Mitigation**
- 3. Interactive Workshops and Demonstrations**

Session 1: Introduction to Water Hardness

S.RamaKrishna introduced the basics of water hardness, highlighting the role of calcium and magnesium ions. K.BabuRao delved deeper into the causes, types (temporary and permanent hardness), and the problems caused by hard water.

Session 2: Techniques and Strategies for Measurement and Mitigation

S.RamaKrishna and Mr. K.BabuRao discussed methods for measuring water hardness, such as titration, test kits, and digital meters. They also covered various softening techniques like ion exchange, reverse osmosis, lime softening, and chelation, with real-life applications and case studies.

Session 3: Interactive Workshops and Demonstrations

Students participated in hands-on workshops to measure water hardness using titration and test kits. They also observed live demonstrations of water softening methods, gaining practical insights into their implementation.

Outcomes

- 1. Enhanced Knowledge:** Students gained a thorough understanding of water hardness.
- 2. Practical Skills:** Participants developed hands-on skills in measuring and mitigating water hardness.
- 3. Problem-Solving Abilities:** The interactive approach improved students' ability to tackle real-world environmental issues.

Conclusion

The programme successfully met its objectives, providing students with valuable knowledge and skills. The event concluded with a vote of thanks from the Principal, Dr.T.K.V.SrinivasaRao, who commended the organizers and encouraged ongoing exploration of environmental solutions. This initiative has laid a strong foundation for future educational programmes on water quality and environmental sustainability.



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SOFT SKILL DEVELOPMENT PROGRAMME ON CAREER GUIDANCE PROGRAMME

TITLE	CAREER GUIDANCE PROGRAMME
Date of Event	22 AUGUST 2022
Time	10:00am to 12:30pm
Department	ECONOMICS
Venue	CHANAKYA BHAVAN
No. of Participants	31
Target Audience	STUDENTS
Resource Person	Dr.NEHRU NAIK

REPORT OF THE PROGRAMME

CAREER GUIDANCE PROGRAMME

The department of Commerce organized a CAREER GUIDANCE PROGRAMME on 22 august 2022 from 10.00am to 12.30 pm in the college auditorium. The workshop was inaugurated by the principal T.K.VSRINIVAS RAO., which was presided over by the vice-principal A.ANANDA RAO . N.RAJESH, Faculty of the history Department welcomed the gathering felicitated the programme. The training session was handled by Dr.J.NEHRU NAIK, Lec.In.economics. N.RAJESH, Faculty of the history Department delivered a Vote of Thanks for the session.

A career guidance programme is a structured initiative designed to assist individuals, particularly students and job seekers, in making informed decisions about their career paths. The programme intended to provide guidance, support, and resources that align with an individual's interests, strengths, and aspirations.

Choosing a career is a crucial decision that significantly impacts an individual's life. Many students faced challenges in identifying the right career path that aligns with their skills and Interests. Career guidance programme offered valuable insights into various career options, industry trends, and job prospects, empowering individuals to make well-informed career decisions. The programme helped students to recognize their strengths, skills, and interests, enabling them to find career paths that align with their passions and aptitudes. Through expert guidance and assessments, students gained clarity, reducing indecision and the risk of changing career paths later in life. Career guidance programme facilitated the selection of appropriate academic courses and majors that align with an individual's career goals,

maximizing educational opportunities for students. Students received support in developing soft skills such as communication, problem-solving, and time management, which are essential for career success. The students updated about the latest trends in the job market, helping them stay competitive and adapt to changing demands.

The session helped the students to create personalized career plans that outline the steps needed to reach specific career goals and Equipped students with the tools to make informed career decisions, taking into account their interests, skills, and market trends. The session was a well-designed career guidance programme that played a vital role in assisting students in making informed career choices that align with their interests, skills, and

aspirations. By providing self-assessment tools, career exploration opportunities, and one-on-one guidance, the programme empowered students to develop clear career visions and set achievable goals. The benefits of career guidance extend beyond individual success, contributing to a more informed and prepared workforce that positively impacts the economy and society as a whole.



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SOFT SKILL PROGRAMME

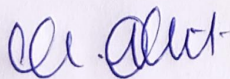
DEPARTMENT OF BOTANY TRAINING PROGRAMME ON BONSAI MAKING

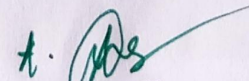
TITLE	Training Programme on Bonsai Making
Date of Event	31-10-2022
Time	10 AM
Department	Botany
Venue	Kadiyapulanka Nursery
No. of Participants	09
Target Audience	II BZC Students
Resource Person	Sri CHAPALA ABHINAY, Lecturer in Botany

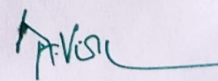
The Department of Botany conducts training programme on bonsai making for the under graduate students. The aim of the programme is to demonstrate knowledge of the types of plants suitable for bonsai, understand methods of propagation used in bonsai, learn the species of plants most suited to bonsai, learn a range of bonsai styles and techniques used to achieve them, understand the process of creating bonsai.

This programme creates a passion for bonsai and helps the students to explore their creativity. It could also be taken as part of a certificate or other qualification. It might also help the students to explore other study or work opportunities.

The Department of Botany organized a SOFT SKILL PROGRAMME on 31st October 2022 from 10.00am to 12:00 pm in the college Botany Laboratory. The Program was inaugurated by the principal T.K.VSRINIVAS RAO, which was presided over by the IQAC Coordinator Sri A.ANANDA RAO, Lecturer in Zoology and CH,Abhinay, Faculty of the Botany Department welcomed the gathering felicitated the programme. The Program session was handled by CHAPALA ABHINAY, Faculty of the Botany Department Sri A.ANANDA RAO, Lecturer in Zoology, delivered a Vote of Thanks for the session.


Lecturer


Lecturer In-Charge
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SOFT SKILL PROGRAMME ON TIME MANAGEMENT IN BIOLOGICAL EXPERIMENTS

TITLE	Time Management in Biological Experiments.
Date of Event	15-12-2022
Time	10 AM
Department	Zoology
Venue	Zoology Laboratory
No. of Participants	23
Target Audience	II & III BZC Students
Resource Person	Sri A. Ananda Rao Lecturer in Zoology

The department of Zoology organized a SOFT SKILL PROGRAMME on 15th December 2022 from 10.00am to 12:00 pm in the college Zoology Laboratory. The Program was inaugurated by the principal T.K.VSRINIVAS RAO., which was presided over by the Academic Coordinator CH.Thrinadha Lecturer in English and CH,Abhinay, Faculty of the Botany Department welcomed the gathering felicitated the programme. The Program session was handled by Sri A.ANANDA RAO, Lec.In.Zoology, CH,Abhinay, Faculty of the Botany Department delivered a Vote of Thanks for the session.

Objectives

The primary objectives of the time management program were to

1. Equip participants with practical strategies to prioritize tasks and manage time efficiently during biological experiments.
2. Enhance productivity and minimize time wastage in laboratory settings.
3. Foster skills for balancing multiple projects and meeting deadlines in research environments.

The workshop began with an overview of the fundamental principles of time management, emphasizing the significance of planning and organization in scientific research. Techniques for creating realistic and flexible schedules were covered. This included developing daily, weekly, and project-specific timelines, along with strategies for accommodating unexpected changes and delays. The program highlighted methods

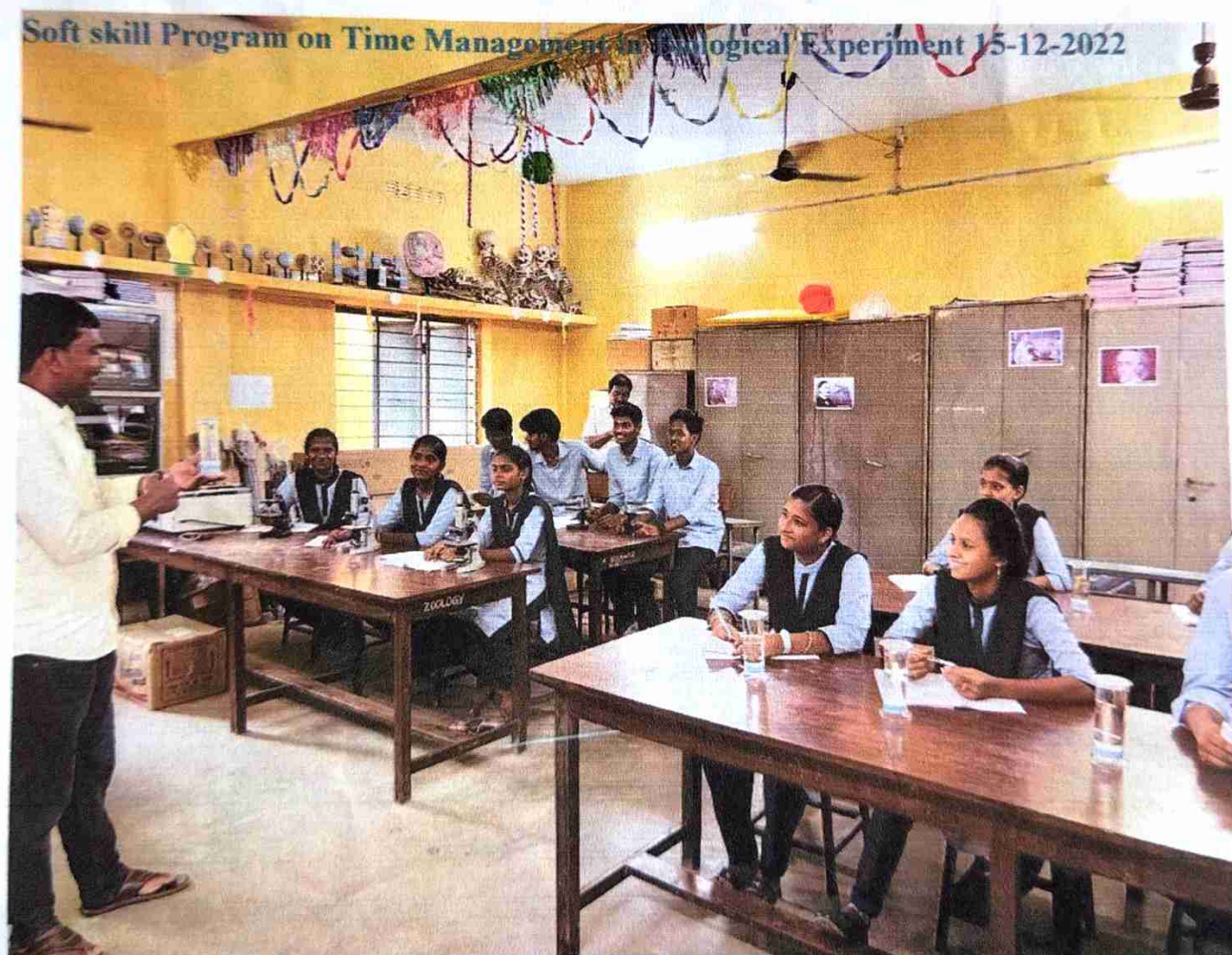
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for streamlining laboratory procedures, including batch processing, pre-planning experiments, and efficient use of laboratory resources.

The program facilitated better work-life balance by teaching participants how to manage their research tasks without compromising personal time. This balance is crucial for sustaining long-term productivity and job satisfaction.

The time management program successfully provided valuable skills and strategies for managing time effectively in biological experiments. By enhancing participants' ability to prioritize tasks, create efficient schedules, and manage multiple projects, the program contributed to improved productivity and research outcomes. Future iterations of the program will aim to incorporate additional practical exercises and case studies to further enrich the learning experience.



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Activity on Team Building, Time Management and Creativity

Date of Event	23-01-2023
Time	2pm-4pm
Department	Commerce
Venue	Seminar Hall
No. of Participants	38
Target Audience	II B.COM STUDENTS

Strength and courage aren't always measured by medals and victories. They are measured in the struggles they overcome. The strongest people aren't the people who always win; they're the people who don't give up when they lose. The objective of the activity is team Building to encourage team spirit, time management and creativity to enhance group dynamism for the B.Com students on 23-01-2023

Team Building : Team spirit is the key to success. Team Spirit plays an important role both in personal and professional life. When people get together for achieving a common goal and common attitude during work then that is called team spirit. A proverb is established like that, "Comin together is a beginning". Keeping together is progress. Working together is success.

Time Management: Time management is the process of planning and exercising conscious control of time spent to specific activities, especially to increase effectiveness, efficiency, and productivity.

Creativity: Creativity is the act of turning new and imaginative ideas into reality. Creativity is characterized by the ability to perceive the world in new ways, to find hidden patterns, to make connections between seemingly unrelated phenomena, and to generate solutions. Creativity involves two processes; thinking, the producing.

Instructions for the Activity


- Groups are equally divided
- Each group must be androgynous.




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- c) i) Each group must find a unique and relevant name for their group.
ii) Give each member of the group a nickname which should have a meaning.
iii) Symbolic representation of their group name should be created.
iv) Each member of the group must give positive feedback of their neighbor in their team.
v) Appreciate one positive feedback of the other teams.
vi) Each group should form the lengthiest line.
vii) Everything must be done in 10 min time.
- d) Showcase the work done.

Connectivity is a force that leads to commitment of a common cause hence our students proved that there is an immense power when a group of people with similar interests gets together to work toward the same goals. A group used UNIVERSE as their group name and named each one with the name of planets and another group used props like shawls and ties to form the lengthiest line. While another group named each one with their talents like a football player as Ronaldo, an artist as Picasso and so on. Education is not just about getting a degree. It's about widening your knowledge, absorbing the truth about life and understanding the strength of working together.


Lecturer -In-charge




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Skill Development Programme on Investment Management

Date of Event	15/06/2023
Time	4 Pm To 5 Pm
Department	Commerce
Venue	Seminar Hall
No. of Participants	27
Target Audience	B.com Students

The objective of the Programme:

On 15/06/2023, a session on Investment Management was held at seminar hall for B.Com students. The objective of the program was to equip students with essential soft skills required for a successful career in investment management. The session was attended by 27 participants.

Report

The session was led by CH. Dilip kumar a renowned tax expert in the field. The session began at 4 pm, and the speaker was introduced and welcomed by the event Co-Ordinator Sri G. Chantibabu, Department of Commerce.

The program commenced with an introduction to investment management, setting the stage for the soft skills training.

- The communication skills session emphasized the importance of clear and concise communication in investment management.
- The team building and collaboration session encouraged students to work in groups, promoting teamwork and problem-solving skills.
- The time management and prioritization session provided tips and techniques for effective time management in a fast-paced investment environment.
- The leadership and decision making session focused on developing leadership skills and making informed investment decisions.
- The networking and building relationships session highlighted the importance of building professional relationships in the investment industry.



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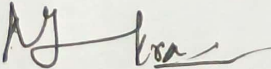


Key Points:

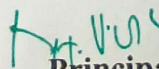
- Effective communication is critical in investment management.
- Teamwork and collaboration are essential for success in investment management.
- Time management and prioritization are crucial skills for investment professionals.
- Leadership and decision making are vital skills for career advancement.
- Networking and building relationships are key to success in the investment industry

The outcome of the program:

Overall The Soft Skills Development Program on Investment Management helped participants improve their communication, teamwork, and leadership skills, and become more confident and adaptable in their roles. They learned to prioritize tasks, make informed decisions, and build strong professional relationships. As a result, participants became more employable, performed better in their jobs, and advanced in their careers, ultimately contributing to the growth of the investment management industry.


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SOFT SKILL PROGRAMME ON ORIENTATION ON PAPER PRESENTATION

TITLE	ORIENTATION ON PAPER PRESENTATION
Date of Event	16 th July 2023
Time	10:00am to 12:30pm
Department	ENGLISH
Venue	SEMINAR HALL
No. of Participants	24
Target Audience	STUDENTS
Resource Person	CH.TRINADHA

REPORT OF THE PROGRAMME ORIENTATION ON PAPER PRESENTATION

The department of English organised ORIENTATION ON PAPER PRESENTATION on 16th July 2023 from 10.00am to 12.30 pm. The workshop was inaugurated by the T.K.V.SRINIVAS RAO & the session was presided over by the vice principal A.ANANDA RAO. The training session was handled by CH.TRINADHA, Head, Department of English . A.ANANDA RAO, vice principal, proposed a Vote of Thanks for the session.

The primary objective of the session was to provide college students with guidance on how to prepare and deliver effective paper presentations. The session aimed to equip students with the necessary skills and knowledge to confidently present their research findings and ideas in various academic and professional settings. The session proved to be highly informative and engaging for the attendees.

The resource person provided valuable guidance on various aspects of preparing and delivering effective paper presentations. The interactive nature of the session encouraged active participation and fostered a positive learning environment. The aim of a paper presentation session was to provide individuals, typically college students, with the necessary skills, knowledge, and guidance to effectively prepare, deliver, and communicate their research findings, ideas, or academic content in a structured and engaging manner.

The session helped participants improve their presentation skills. This included aspects such as speaking confidently, maintaining audience engagement, and effectively conveying complex information. The session aimed to teach participants how to communicate their ideas clearly, concisely, and coherently. It helps participants understand the importance of tailoring their message to different types of audiences.

Participants learned how to organise their content logically, including creating a clear introduction, well-structured main points, and a concise conclusion. This ensures that the presentation flows smoothly and is easy for the audience to follow. Participants were guided on how to create effective visual aids, such as presentation slides, charts, graphs, and images.

Visual aids enhance the understanding of the content and make the presentation more engaging. The session highlighted techniques for engaging the audience, such as using anecdotes, real-life examples, and interactive questions.

Engaged audiences are more likely to retain and understand the presented information. Participants learned how to handle questions from the audience confidently and appropriately. This skill demonstrates a deeper understanding of the topic and fosters a positive interaction with the audience.

The session emphasised the importance of managing presentation time effectively. Participants are encouraged to respect allocated time slots and avoid going over the time limit. The college administration expresses its gratitude to the speakers for their valuable contributions and extends its appreciation to all attendees for their enthusiastic participation.



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DEPARTMENT OF CHEMISTRY

(SKILL DEVELOPMENT PROGRAM)

Problem Solving and Analytical Thinking:

A Comprehensive Guide on Soil Analysis Program- 2023-24

Date of Event	:	03-10-2023
Time	:	2:00pm
Department	:	Chemistry
Venue	:	Department of Chemistry
No. of Participants	:	24
Target Audience	:	III B.Sc
Resource Person	:	

REPORT

On October 3, 2023, our college conducted a program titled "Problem Solving and Analytical Thinking: A Comprehensive Guide on Soil Analysis." This initiative aimed to enhance students' understanding of soil analysis and its applications in agriculture and environmental science. The event attracted students, faculty, and experts in soil science.

The objective of this program aims to,

1. **Educational Insight:** To provide in-depth knowledge of soil properties and their significance.
2. **Skill Enhancement:** To develop students' practical skills in soil sampling and analysis.
3. **Critical Thinking:** To foster analytical thinking and problem-solving abilities related to soil health and management.

The program was structured into three main sessions:

1. **Introduction to Soil Analysis**
2. **Techniques and Methods**
3. **Interactive Workshops and Practical Demonstrations**

Session 1: Introduction to Soil Analysis

S. Ramakrishna began the session with an overview of soil science, explaining the importance of soil health for agriculture and the environment. K.BabuRao discussed key soil properties such as pH, nutrient content, and texture, emphasizing their impact on plant growth and soil management practices.

Session 2: Techniques and Methods

S.RamaKrishna and K.BabuRao detailed various soil analysis techniques, including:

- **Soil Sampling:** Proper methods for collecting representative soil samples.
- **Laboratory Analysis:** Procedures for testing soil pH, nutrient levels, and organic matter content.
- **Field Testing Kits:** Demonstrations of portable soil testing kits for on-site analysis.

Real-life examples and case studies illustrated the practical applications of these techniques in agriculture and land management.

Session 3: Interactive Workshops and Practical Demonstrations

Students participated in workshops where they practiced soil sampling and conducted basic soil tests using field kits. Live demonstrations of laboratory analysis techniques provided hands-on experience, reinforcing theoretical knowledge with practical application.

Outcomes

- **Enhanced Knowledge:** Students gained comprehensive knowledge of soil properties and their significance.
- **Practical Skills:** Participants developed hands-on skills in soil sampling and analysis techniques.
- **Analytical Thinking:** The program improved students' problem-solving and analytical thinking abilities related to soil health and management.

The "Problem Solving and Analytical Thinking: A Comprehensive Guide on Soil Analysis" program successfully achieved its objectives, providing students with valuable knowledge and practical skills. The event concluded with a vote of thanks from the Principal, Dr.T.K.V. SrinivasaRao, who praised the organizers and encouraged students to continue exploring solutions for sustainable soil management. This initiative has laid a strong foundation for future educational programs in environmental science and agriculture.



SOFT SKILL DEVELOPMENT PROGRAMME ON TIME MANAGEMENT

TITLE	TIME MANAGEMENT
Date of Event	11 DECEMBER 2023
Time	10:00 am to 01:00 pm
Department	HISTORY
Venue	SEMINAR HALL
No. of Participants	28
Target Audience	STUDENTS
Resource Person	Dr.M.MADHU KUMAR Lecturer in Telugu

REPORT OF THE PROGRAMME

ONE-DAY WORKSHOP ON PERSONALITY DEVELOPMENT PROGRAMME TIME MANAGEMENT

The department of English organised" ONE-DAY WORKSHOP ON TIME MANAGEMENT on 11th DECEMBER 2023 from 10.00 to 1.00 pm in the college seminar hall. The workshop was inaugurated by the principal T.K.VSRINIVAS RAO., Resource person Dr.MADHU KUMAR Lecturer in Telugu which was presided over by the Head of the department Dr.J.NEHRU NAIK. N.RAJESH, Faculty of the History Department welcomed the gathering felicitated the programme. The training session was handled by N..RAJESH, Lecturer in History. S.RAMBABU Faculty of the political science Department delivered a Vote of Thanks for the session.

Time management is all about organising yourself and your work to make the most out of the time you have. If you never have enough time to finish your tasks, better time management will help you regain control of your day. Good time management doesn't mean you do more work, it means you focus on the tasks that matter and will make a difference. These tasks could be studying, working or socialising. Learning how to manage your time effectively will help you feel more relaxed, focused and in control.

How well do you manage your time?

Take a moment to think about how you currently manage your time - ask yourself the following questions:

1. Do you set yourself long, medium and short

term goals to help plan how you use your time?

2. Do you have a realistic idea of how long activities will take?
3. Do you know exactly how much time you need to spend studying each week?
4. Do you write a daily 'to-do' list?
5. Are the tasks you work on during the day the ones with the highest priority?
6. Do you have a diary that you regularly use to keep track of your activities?
7. Do you set specific goals for each study period?
8. Do you complete your studying during your most productive hours each day?

If you answered 'no' to any of the questions above, then you will benefit from some of the tips below!

Planning and Prioritising Planning and prioritising your tasks and activities is simple – all you need to is remember these three key elements: Set your goals Firstly, you need to work out what your long, medium and short term goals are. What do you want to achieve this year? What about this semester, this month and this week? Having a clear idea about your goals will help you plan what you need to do. It's often worth writing your goals down and sticking them somewhere visible to remind you what they are! Having something to focus on can make a huge difference in how you manage your time.

Prioritise and Plan your tasks To-do Lists To-Do lists are a great way of planning the tasks you need to do! However, to get the most out of your list, you should prioritise and schedule your tasks. Prioritising your tasks Once you have your To-Do list, think about what are the most urgent and important tasks. What can be left for another time?



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SOFT SKILL PROGRAMME ON FIELD WORK AND OBSERVATION SKILLS


TITLE	FIELD WORK AND OBSERVATION SKILLS
Date of Event	12 February 2024
Time	10:00am to 12:00pm
Department	Zoology
Venue	Zoology Laboratory
No. of Participants	22 Students
Target Audience	1 st and 2 nd Year BZC Students
Resource Person	Sri A. Ananda Rao Lecturer in Zoology


REPORT OF THE PROGRAMME

The department of Zoology organized a SOFT SKILL PROGRAMME on 12st February 2024 from 10.00am to 12:00 pm in the college Zoology Laboratory. The Program was inaugurated by the principal T.K.VSRINIVAS RAO., which was presided over by the Academic Coordinator CH.Thrinadha Lecturer in English and.CH,Abhinay, Faculty of the Botany Department welcomed the gathering felicitated the programme. The Program session was handled by Sri A.ANANDA RAO, Lec.In.Zoology, CH,Abhinay, Faculty of the Botany Department delivered a Vote of Thanks for the session.

Program Objectives

1. Develop Field Work Competence: Equip students with the necessary skills to conduct effective fieldwork, including data collection, specimen handling, and environmental assessment.
2. Enhance Observation Skills: Improve students' ability to make detailed, accurate observations of animal behaviour and ecological interactions.
3. Promote Analytical Thinking: Foster the ability to analyse observational data and draw meaningful conclusions related to zoological studies.
4. Encourage Effective Communication: Strengthen students' skills in presenting their findings and collaborating with peers and experts.


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This report outlines the implementation and outcomes of a soft skills training program focused on fieldwork and observation skills within the context of zoology. The program was designed to enhance students' practical abilities in conducting field research, collecting data, and making accurate observations of animal behavior and habitats. students demonstrated increased proficiency in fieldwork techniques, including specimen collection and data recording. Enhanced ability to identify and use various observational tools and technologies.

The soft skills program on fieldwork and observation skills in zoology effectively enhanced students' practical abilities, observational acumen, and communication skills. The structured approach combining theoretical knowledge with hands-on experience provided a comprehensive learning experience. Future iterations of the program should address the challenges encountered and continue to build on the successful elements to further refine students' skills in zoological research.



Soft Skill Program on Field Work and Observation Skills (12-02-2024)

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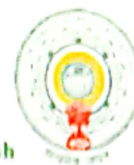


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Critical Thinking and Problem Solving – A Group Activity

Date of Event	25-03-2024
Time	02.00pm – 04.00pm
Department	Commerce
Venue	Seminar Hall
No. of Participants	38
Target Audience	B.Com Students

The Department of Commerce conducts various competitions and events to enhance the student's skills in various fields and also as a motivational part, it plans the events as such it enhances the knowledge of the young generation.

The objective of the intradepartmental activity is to provide the platform for the students to understand and to encourage the new skills and also to develop their skills, the quiz competition was also conducted for all the year students of B.Com to enhance their skill.

An intradepartmental activity (Business Quiz) was organized by department of commerce on 25-03-2024. Students of all the three years have participated in the business quiz. Students were divided into six groups and three different rounds were conducted.

1. First round is general round on basic current affairs question.
2. Second round is Visual round where the students has to recognize the famous personality.
3. Third round is rapid fire round.

Sri J. Veeraju was the quizmaster and Sri Ch. Dilip Kumar evaluated the scores for the different rounds. The students actively participated in the quiz competition. The scores of the competition was also considered for the departmental activity listed under extra-curricular and co-curricular activities.



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